

RM PROCESS SERVICES

MICHIGAN STATEWIDE PROCESS SERVING & LITIGATION SUPPORT

WE HELP ATTORNEYS, LAW FIRMS, BUSINESSES AND THE PUBLIC GET LEGAL DOCUMENTS SERVED—PROFESSIONALLY, PROMPTLY AND WITH CLEAR DOCUMENTATION.

WHAT IS PROCESS SERVING?

Process serving is the formal delivery of legal papers to an individual or entity so the recipient receives notice of a legal proceeding or required action. The exact method of service depends on the document, the type of case, the person or entity being served, and the applicable statute or court rule.

Michigan's current court rules generally allow civil process to be served by a legally competent adult who is not a party or an officer of a corporate party, while certain situations require a specific authorized person. Service and proof-of-service requirements can vary by case.

WHAT WE DO

CORE SERVICES	WHAT WE HANDLE
Summons & Complaints	Initial service for civil actions and related court filings.
Subpoenas	Service of subpoenas and other documents directed to parties, witnesses or records custodians, as authorized.
Family / Domestic Relations	Divorce, custody, support and other family-court documents when service is required.
Small Claims & Civil Matters	Service assignments for civil and small-claims proceedings.
Business / Entity Service	Service involving businesses and authorized agents when permitted by the applicable rules.
Difficult / Evasive Serves	Additional attempts, location research and field strategies when a recipient is hard to locate.
Skip Tracing / Locate Support	Address and contact research to help identify a current or usable location for service.
Rush / Priority Service	Time-sensitive assignments subject to availability and applicable deadlines.
Attempt Documentation	Detailed records of dates, times, locations, observations and results.

HOW THE PROCESS WORKS

1. ASSIGNMENT

You provide the documents, case information, service address or known information, deadline and any special instructions.

2. REVIEW	We review the assignment for completeness and identify the requested service method, timing and reporting requirements.
3. FIELD ATTEMPTS	A process server conducts service attempts at appropriate locations and times, following applicable law and court rules.
4. DOCUMENTATION	Every attempt is recorded with the facts needed for a professional status report and proof-of-service documentation.
5. STATUS UPDATES	The client receives updates on service, non-service, attempts and any important field information.
6. COMPLETION	When service is completed, we prepare the applicable service documentation for the client to use in the case.

OUR COMMITMENT TO THE PUBLIC

RM Process Services deals directly and professionally with the public every day. A process server may encounter defendants, witnesses, family members, property managers, business staff and other members of the community. Our goal is to be respectful, calm, discreet and professional while carrying out a lawful assignment.

We do not make legal decisions for clients, provide legal advice, threaten recipients, or misrepresent our authority. Our role is to carry out authorized service and accurately document what occurred.

FOR ATTORNEYS & LAW FIRMS

We are built to become an extension of your litigation-support team. Send us an assignment and we focus on communication, field execution and documentation so your office can stay focused on the case.

- Statewide Michigan coverage through our service network
- Routine, priority and difficult-service assignments
- Clear attempt and completion reporting
- Skip-tracing and locate support available
- Professional communication with clients and the public
- Attorney and business account options
- Confidential handling of case information

WORK WITH RM PROCESS SERVICES

We work with attorneys, law firms, businesses, private investigators, collection professionals and members of the public who need lawful service of legal documents. For larger clients, we can discuss account setup, recurring assignments, volume service and statewide coverage.

If you are a process server or qualified field professional interested in joining our network, contact us about independent-contractor opportunities, training expectations, documentation standards and service-area coverage.

MICHIGAN RULES MATTER

Service requirements can differ by case and document. Michigan Court Rules MCR 2.103–2.105 address who may serve, proof of service and methods of service. Always follow the applicable court rule, statute, court order and case-specific instructions. RM Process Services does not provide legal advice.

RM PROCESS SERVICES

Michigan Statewide Process Serving & Litigation Support

REQUEST SERVICE • ASK ABOUT AN ATTORNEY ACCOUNT • JOIN OUR SERVER NETWORK

Website: [INSERT WEBSITE] | Phone: [INSERT PHONE] | Email: [INSERT EMAIL]